

نوي عم تجم نوع و ط ت م - Community Volunteers

Deadline:
14-10-2026

DanChurchAid (DCA) Syria invites applications for an experienced Community Volunteers who will be involved in conducting recreational and creative activities with children and adults at the DCA Community Safe Space in Al Tas-heeh neighbourhood within Al-Raqqa Governorate. The volunteers will play a vital role in fostering a safe, inclusive, and engaging environment for the community.

Contact person:
Fouad Khaznadar

Place of Work:
Raqqqa

Volunteer Responsibilities

The community volunteers will be called to lead the following tasks:

1. Activity Planning and Implementation

- Assist in the planning and execution of recreational and other creative, non-structured activities designed for children and adults, ensuring that activities are safe, inclusive, and appropriate for different age groups. Specifically, the community volunteers will be expected to facilitate: Two "Tea and Chat" sessions with women per week (1-2 hours), two recreational sessions with children per week (1-2 hours), and 1 open community session (1-2 hours) per week. The sessions will mostly be taking place in the afternoon hours, depending also on the availability of the participants.
- Ensure that activities are engaging, accessible, and contribute to the development of participants' social, physical, and emotional well-being.
- Collaborate with fellow volunteers and staff to create a welcoming environment.
- Encourage participation and foster teamwork, respect, and inclusivity.

2. Supervision and Capacity Strengthening

- Community volunteers will be supervised by the DCA PSS Assistants. Community volunteers will be attended a weekly 1-hour supervision session in the CSS.
- Community volunteers will be expected to attend a 1-week induction training when recruited. Periodic training may also take place throughout their engagement.

3. Communication and Support

- Maintain clear communication with the DCA staff and other volunteers regarding activity needs, concerns, or any incidents that occur.
- Be vigilant and proactive in identifying any protection risks, potential safety hazards, or inappropriate behavior.
- Address issues of behavior promptly, in a respectful and appropriate manner, following the center's policies.
- Promote DCA's complaints and feedback mechanism.
- Offer assistance and guidance to participants as needed, ensuring that all individuals feel supported and included.
- Encourage positive interactions among participants and mediate disputes or conflicts when necessary.
- Identify and flag to the PSS Assistants cases of children who might be in need of specialized services or at risk of harm.
- Be able to receive disclosures of violence and guide people on how to access appropriate assistance.

4. Adherence to Policies and Procedures

- Adhere to all safety protocols, and DCA policies, including the PSEAH Policy, Child Safeguarding Policy and Gender Equality Policy.
- Respect the confidentiality of participants and avoid disclosing any personal information without appropriate consent.

5. Reporting and Evaluation

- Report on the number of participants per session and the activities conducted on a weekly basis.

- Provide feedback on the activities conducted and offer suggestions for improvement.
- Report any incidents or concerns regarding the well-being of participants to the DCA team.

Volunteer Selection Criteria

Volunteers will be selected based on the following criteria:

1. Personal Attributes

- Motivated, reliable, and punctual.
- Strong interpersonal and communication skills and the ability to work in a team.
- Compassionate, empathetic, and patient, with a positive attitude toward working with diverse groups of people.
- Understanding of the relevant context and sensitivities.

2. Relevant Experience and Skills

- Experience in working with children or adults in a recreational, educational, or social setting is preferred, but not required.
- Demonstrated competencies in foundational helping skills (empathy, confidentiality, etc.)
- Knowledge of group management techniques and conflict resolution strategies is a plus.

3. Availability and Commitment

- Volunteers must be available for the duration of the activity sessions and be willing to commit to the center's schedule for the agreed-upon period.
- Volunteers should be willing to participate in training and orientation sessions as required by DCA

4. Volunteer Code of Conduct

Volunteers are expected to:

- Treat all participants, staff, and fellow volunteers with respect and courtesy.
- Avoid any behavior or actions that could be perceived as discriminatory, harassing, or inappropriate.
- Always be mindful of the power dynamics involved in working with vulnerable groups, such as children.
- Abide by DCA's codes of conduct at all times.

5. Duration and Hours of Volunteering

- Volunteers will be expected to work during specific hours set by the community centre, which will be communicated in advance. The working hours will not exceed 16 per week.
- The role is expected to the 31 Dec 2026 with flexibility for extension If this activity is included in the next project

6. Reporting Structure

- Volunteers will report to the protection Officer at the CSS.
- Regular check-ins and evaluations will be conducted to ensure that the volunteers are supported and have an opportunity to provide feedback, in addition to the weekly supervision.

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All interested candidates irrespective of age, gender, race, religion, sexual orientation, abilities or ethnic affiliation are encouraged to apply for the vacancy. DCA conducts an anti-terror check as part of the recruitment process. It is a prerequisite that you can pass this check and maintain this status throughout your employment with us. Everyone applying for a job with DCA must be ready to comply with our Code of Conduct, Staff Policy on Prevention of Sexual Exploitation, Abuse and Harassment and our Child Safeguarding Policy.