

Field Officer - EORE

Deadline:
16-05-2025

Vacancy Announcement

Field Officer - EORE

Contact person:
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Dan Church Aid (DCA) is a Denmark-based international NGO registered under certificate # 1083 by the Authority for Civil Society Organizations and working to improve the wellbeing of particularly the rural and pre-urban people in Ethiopia. DCA's Programme mainly focus on save live, building resilience and fighting inequality targeting highly disaster-prone areas in Oromia, Amhara, Afar, South Omo and Gambella regions.

Place of Work:
Addis Abeba

DCA Ethiopia Office is looking for a competent Field Officer EORE.

Vacancy Number: DCA-Eth/VA-013/2025
Vacancy Date: May 07,2025
Post Title: Field Officer EORE
Required number: One
Type of Contract: Up to December 31,2025
Duty Station: Afar, Berhale
Reporting to: Program Area Manager
Expected Start Date: As soon as possible
Application Deadline: May 16,2025
Salary Range: As per DCA salary Scale

Position Objective

The EORE Field Officer purpose is to coordinate and facilitate the implementation of EORE activities and to manage the DCA EORE operational teams.

Task

In accordance with the DCA EORE Standard Operating Procedures, the Ethiopian National Technical Standards and Guidelines for EORE, and the EORE activity plan, the EORE Field Officer will perform the following tasks:

- Coordinate and liaise with the other components of DCA to make sure that EORE is integrated into the overall strategy of Mine Action in Ethiopia.
- Initiate, plan and coordinate EORE in targeted communities, aligned with priorities and workplan of UNMAS / EMAO.
- Ensure that all reports from the field are properly completed and submitted to UNMAS / EMAO in a timely fashion.
- Ensure timely reporting to the Area Program Manager, UNMAS, EMAO and other relevant stakeholders and interlocutors.
- Liaise with local authorities, community leaders, and stakeholders to ensure the smooth running of EORE activities.
- Supervise and ensure that the tasked EORE activities are carried out in the field to appropriate standard.
- Implement and maintain appropriate Quality Management systems to ensure quality of EORE delivery.
- Ensure that the EORE teams have the necessary materials and equipment to carry out their designated activities.
- Conduct training for EORE facilitators, NGO workers, central people in the communities etc. As required / requested.
- Conduct refresher training for EORE facilitators and ensure the skills of the EORE facilitators are according to relevant standards.
- Act as line manager for EORE facilitators.
- Maintain good communication with partner organisations.
- Maintain good relationships with other mine action interventions in the area including those involved in survey, marking and clearance to ensure good coordination and shared knowledge.
- Manage funds as required.
- Any other business as required by DCA.

- The EORE Field Officer shall be prepared to participate in trainings before and during the operational phase:
- Basic EORE course.
- Course on specific Methodologies and tools.
- Any other relevant training as planned by the DCA.

Job Requirements

- Bachelor's degree in relevant field of study in sociology/social sciences/teaching related fields.
- 6 years of relevant experience in the area of expertise.
- Demonstrable prior experience working in EORE design / implementation / delivery.
- Knowledge of Victim Assistance and Protection pathways / mechanisms
- Fluency in local Language and English
- Prior experience working with an NGO is an asset.

How to apply

Interested and qualified applicants should apply for the post via online.

DCA is an equal opportunity employer, and all interested candidates are encouraged to apply regardless of age, race, gender, marital status and religious, political or ethnic affiliation. Please don't mention your religious or ethnic affiliation in your application.

Please Submit only an application letter and CV.

Only shortlisted candidates will be contacted.